IGIC Meeting Minutes
April 15, 2004

Location:
Indiana Association of REALTORS
7301 N. Shadeland Ave.
Indianapolis, IN

1PM – Meeting called to order. A quorum was achieved; IGIC Board Members in attendance are listed on the meeting attendance log (attached).

1. Introductions:
Richard Kemper, Kosciusko Co Surveyor and Bill Holder, Kosciusko County GIS Director were welcomed as new members to the council. They will be sharing one surveying community seat.

2. Executive Director contract signing:
Jill Saligoe-Simmel signed the contract as the Executive Director the Council.

3. Meeting Minutes:
Meeting minutes from the February 24th, 2004 meeting were unanimously accepted, without changes.

4. Activity Report:
Jill went over the first Activity Report. These will become the preferred way to track monthly progress on activities for the executive director contract. A copy is attached. Of particular note:

- Office of Defense Preparedness (ODP) Grants announced today. Jill is working with SEMA today, informing local government representatives on how to apply for the grants. The deadline for counties to apply for the grants is mid May.
- The ODP grants include provisions for a 2005 statewide aerial photography program. Grants will be made to county emergency managers to purchase aerial photography for their county. Counties may upgrade the products available by adding their own monies to the base allotments under the ODP grants. Each must purchase off of a state Quantity Purchase Agreement (QPA) that is to be developed. The IGIC

Orthophotography Framework Committee will begin working in the specifications to be used as the basis for that (QPA).

- o If vendors choose to participate in development of the specifications then they are barred from bidding to provide the services on the QPA.

- o It was asked if anyone was preparing draft ODP grant applications for GIS. This was being considered at this time, but the stipulations of participation include that the data be made public and that GIS implementations be built to be interoperable with state government.
- o It is estimated that the statewide approach to the aerial photography will yield a total savings on the order of $1 million, or roughly 30 percent for each county compared to each county obtaining the photography individually.
- RAMONA – NSGIC is pushing ahead with national implementation of our own Rolodex, that has an added metadata creation and registry tool. The tool will be rolled out as part of the federal Geospatial One-Stop. There is also a capability to add state specific wrappers to the front end of the tool. Beta testing could start as soon as fall '04.

John Thomas moved, and Jim Stout seconded the motion to accept this month's activity report. This month's activity report was unanimously accepted.

5. Statewide Architecture:
It is becoming increasingly apparent that a clear statement of the vision for a statewide GIS architecture is needed. A similar effort is underway in state government. Jill indicated that she some diagrams and other work that could be used as a starting point for the statewide discussions. Questions arose as to what the process for evolving that statement of the architecture should be. One option was to meet as we did for the statewide work plan and gather input. Jill agreed to clean up existing notes on this matter and circulate them to the Council for discussion within one month. The council should respond with comments, and then those comments would be incorporated and presented for discussion at the next Council meeting.

6. Standards Committee Report:
- The GIS File Naming Convention is ready to go out on the web for public comment. Discussion included the following:

- o Phil Worrall will forward some references for use as a possible lexicon of keywords - the "Data Model and Structure" documentation for the US Military mapping/GIS Spatial Data Standards (SDSFIE) and facility management standards (FMSFIE) developed at The US Army CADD/GIS Technology Center. The link to this (and much more) information is http://tsc.wes.army.mil/
- o In some circumstances, limitations in the number of characters allowed in a name caused us to make some seemingly essential elements like date, optional.

o   Creation of additional examples for local, state and federal stewards will be considered to simplify understanding how to implement the convention.

Larry Stout moved, Alex Wernher seconded pushing the draft out to the web for a public comment period. The motion passed unanimously.

- Core and Core-plus cadastral (parcel) data proposals.

Consideration is being given to development of a limited set of "core-plus" attributes for a variety of applications using parcel data. Standardization of the data content would provide benefits in terms of interoperability (being able to share and use data) across jurisdictional boundaries. Concerns were raised over the potential for agencies taking such a recommendation for content and turning it into a legislated requirement. One way to mitigate that risk would be to increase the participation on the part of the "parcel mappers" like county surveyors, assessors and auditors. That way, if such a recommendation does find legislative support, at least the recommendation would have a larger audience.

In general it was decided that additional clarification on specific activities underway in the respective framework data committees would be useful.

7. Central Indiana ESRI Users Meeting
There will be an ESRI Users meeting April 21. The agenda includes some presentations by a few state agencies in the morning. The afternoon will be taken by ESRI St. Louis presentations on enhanced cartography tools.

A side question was raised as to whether the IGIC calendar, currently hosted by accessIndiana, could be opened up to include other user groups and vendor meetings.

8. Mid-America Geographic Information Consortium (MAGIC) Conference
The council is sponsoring a booth at the conference the week of April 19th. E.J. McNaughton will man the booth. The conference (http://magicweb.kgs.ku.edu/) is in Kansas City, Missouri this year.

9. 2005 IGIC Conference
The 2005 IGIC Conference, March 8-10, will be in downtown Indianapolis, at the Crowne Plaza Hotel, Union Station. Efforts will be made to better denote whether sessions and papers are targeted toward novice through advanced audiences.

10. Local Government Workgroup of Data Sharing Committee
The mission is to develop data sharing agreements that can be used between various jurisdictions like neighboring counties and municipalities, and local, state and federal government entities. Particular care will be taken to avoid diminishing or supplanting existing or planned revenue streams that may be based on making GIS data available. One course of action to address this sensitivity would be to limit the agreements to framework data only and to allow for the use of data being shared but not to allow

distribution of data being shared. That is, a neighbor may obtain data from an adjacent jurisdiction for internal use, but not distribute the data to others outside the agreement. The group has not yet met, but anticipates a kick-off meeting soon. They are considering implementing teleconferencing as a way to ease the burden of participation for members. A grant is being pursued with the USGS to offset the teleconferencing costs.

11. Legislative Committee
A committee to get ahead of the curve on legislative activities was proposed at the last council meeting, but has not bet yet. Language drafted by the Council was submitted to the legislature while Senate Bill 160 was being considered. An outcome of the Senate Bill 160 activity may be the establishment of summer study committee to consider longer term funding of GIS in Indiana. However, the status of such a committee is uncertain owing to the abrupt termination of Senate Bill 160 in the last session. It is anticipated that this committee will meet in the next month or two. Early tasks for the group include review of submissions sent to the legislature and reaffirming partnerships that may have become strained during the last session.

3PM – Adjourn